



BLADEN COUNTY PARKS AND RECREATION

PO BOX 965, ELIZABETHTOWN, NC 28337

910-862-6770

VOLUNTEER COACHING POLICY

POLICY STATEMENT

CRIMINAL BACKGROUND CHECKS ON VOLUNTEER COACHES AND ASSISTANT COACHES IN BLADEN COUNTY RECREATION YOUTH SPORTS LEAGUES

I. STATEMENT

In an effort to protect children who participate in organized sporting activities with the Bladen County Parks and Recreation Department, criminal background checks will be mandatory for all recognized youth sports coaches and assistant coaches.

II. DEFINITIONS

The County of Bladen recognizes a head coach as being one who is responsible for scheduling and organizing practices, attends all practices and games providing guidance and teaching skills to the participants and who is the primary contact with department staff regarding team or player issues.

An assistant coach is recognized as being one who attends more than two practices or games during a season for the purpose of providing guidance and teaching skills to the participants, is responsible for organizing and scheduling practices in the head coach's absence and who is the secondary contact with department staff regarding team or player issues.

Any adult or teen 18 or older who is involved with a team must meet the above criteria to be recognized as a coach or assistant coach. The County of Bladen reserves the right to limit the number of recognized coaches per team.

Only those persons officially recognized as head coaches or assistant coaches by the County of Bladen will be allowed to be on the sidelines during games or practices.

III. PROCEDURE

Coaching candidates shall sign a Consent for Criminal Background Check form. This form gives the County of Bladen the right to check criminal history records and verify social security numbers. Any applicant who has lived in a state other than North Carolina within the last 7 years shall be subject to a nationwide search. Background checks will be performed by the Recreation Director and may take up to 5 day to complete. Reasons for being declined the opportunity to coach are attached to this policy. In some instances, factors of time may be taken into account when considering coaching eligibility (i.e. length of time since disposition of certain offenses).



BLADEN COUNTY PARKS AND RECREATION VOLUNTEER COACH POLICY

The Director of Parks and Recreation and/or his designee and the County's attorney, as needed, will review background check information to determine coaching eligibility. All information is strictly confidential. The decision is final and may not be appealed. All criminal history record information will be promptly destroyed following determination of the suitability of the candidate for a coaching position.

Any coach, who while coaching for the Bladen County Recreation Department is arrested for committing an offense per attached list, will immediately forfeit his/her coaching eligibility until disposition by the courts. A conviction on an offense as listed will result in termination of coaching eligibility as stated in this policy. Coaches are required to notify the County of Bladen Recreation Department if arrested or convicted of a listed offense at any time during their coaching term. Coaches returning for a second season within the same year (July-June) are required to notify the County of Bladen Recreation Department of arrests and convictions prior to the start of the season. The County of Bladen will conduct an additional background check to determine coaching eligibility.

IV. TIME FRAME

All coaching candidates will be checked one time annually to coincide with the county's operating year, July 1st – June 30th.

Three (3) background checks will be performed on each Candidate/Volunteer:

1. NC Sex Offender Registry Check = Results available at <http://sbi.jus.state.nc.us/DOJHAHT/SOR/Default.htm>
2. NC Department of Corrections = Results available at http://webapps.doc.state.c.us/apps/offender_servlets/search
3. AOC/CCBI Statewide Record Check = Criminal, Infraction, and Archived record check conducted using AS-400 system. Results for Bladen County charges available at Bladen County Courthouse Clerk of Courts office. Records for other Counties must be obtained from their County Court Records office.



BLADEN COUNTY PARKS AND RECREATION VOLUNTEER COACH POLICY

The following is a list of offenses that would prohibit a coaching candidate to coach a County of Bladen youth athletic team:

- Arson
- Assault (including aggravated and sexual)
- Aggravated Kidnapping
- Aggravated Robbery
- Crimes against Children (including abandonment, abuse, endangerment, pornography, possession of promotion of pornography, enticement, solicitation, sale or purchase of, injury to, indecency)
- Criminal Nonsupport
- Criminally Negligent Homicide
- Deadly Conduct
- Delivery of Marijuana
- Incest
- Manufacture of or Delivery of a controlled substance or dangerous drug
- Any violation of a law intended to control the possession or distribution of any controlled substance of illegal drug
- Indecent Exposure
- Injury to elderly or disabled
- Intoxication Manslaughter
- Kidnapping
- Manslaughter (involuntary or voluntary)
- Murder
- Obscenity
- Prohibited Sexual Conduct
- Prostitution (including promotion of, aggravated promotion of)
- Public Lewdness
- Rape
- Sexual abuse
- Marijuana possession*
- DWI/DUI*
- Theft**

*If a first offense and not currently under probation-eligible two or more violations have occurred or currently on probation-ineligible

**Eligibility dependent on the severity and length of time passed since the offense occurred.



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The Preceding "Background Check Policy" has been reviewed and approved as indicated.

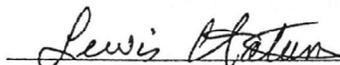
Approved by the Parks & Recreation Director



Director, Parks & Recreation

11-10-04
Date

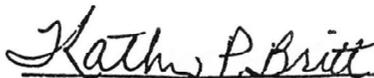
Approved by Bladen County Board of Commissioners



Chairman, Board of Commissioners

11-15-04
Date

Attest:



Clerk to the Board

11-15-04
Date



BLADEN COUNTY PARKS AND RECREATION VOLUNTEER COACH POLICY

BLADEN COUNTY PARKS AND RECREATION VOLUNTEER APPLICATION

A copy of valid government issued photo identification must be attached to complete this application.

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Business Phone _____

Date of Birth _____

Occupation _____ Employer _____

Address _____

Special Professional Training, Skills, Hobbies: _____

Community Affiliations (Clubs, Service Organizations, etc.) _____

Previous Volunteer Experience (including baseball/softball and year) _____

Do you have children in the program? Yes _____ No _____

If yes, at what level? _____

SPECIAL CERTIFICATION (i.e. CPR, medical, etc.): _____

Do you have a valid Drivers License? Yes _____ No _____ Drivers License # _____

Have you ever been convicted of or plead guilty to any crime? Yes _____ No _____

If yes, describe each in full: _____

Have you even been refused participation in any other youth programs? Yes _____ No _____

If yes, explain: _____

In which of the following would you like to participate? (check one or more)

League Official	_____	Coach	_____	Umpire	_____	Field Maintenance	_____
Manager	_____	Scorekeeper	_____	Concession Stand	_____	Other	_____

Please list three references, at least one of which has knowledge of your participation as a volunteer in the youth program.

Name	_____	Phone	_____
_____	_____	_____	_____
_____	_____	_____	_____

As a condition of volunteering, I give my permission for Bladen County to conduct a Background Check on me, which may include a review of sex offender registries, child abuse and criminal history records. I understand that, if appointed, my position is conditional upon the league receiving no inappropriate information on my background. I hereby release and agree to hold harmless from liability the County of Bladen, Bladen County Parks and Recreation, the officers, employees and volunteers thereof, or any other person or organization that may provide such information. I also understand that regardless of previous appointments, Bladen County is not obligated to appoint me to a volunteer position. If appointed, I understand that prior to the expiration of my term, I am subject to suspension by the Parks Director for violation of recreation policies or principles.

Applicant Signature _____ Date _____

Applicant Name (please print or type) _____

NOTE: The Bladen County Parks and Recreation Department will not discriminate against any person on the basis of race, creed, color, national origin, marital status, gender, sexual orientation or disability.

