

**September 28, 2015**

A Special Meeting of the Bladen County Board of Commissioners was held on Monday, September 28, 2015 at 4:30 pm in the Health Department Conference Room, 300 Mercer Mill Road, Elizabethtown, NC. The purpose of the meeting was a workshop regarding roles and responsibilities of the Board of Commissioners and Staff, and to consider approving Community Development Block Grant (CDBG)-related paperwork.

Members present were:

Charles R. Peterson, Chairman

Delilah Blanks

Michael Cogdell

Daniel Dowless

Billy Ray Pait

Wayne Edge

Arthur Bullock

Excused: James G. Smith

Russell Priest

### **Call to Order**

Chairman Peterson called the meeting to order. Commissioner Blanks provided the invocation. County Manager Greg Martin led the Pledge of Allegiance.

### **ITEM 1. Community Development Block Grant (CDBG)-Related Plans:**

Ms. Jan Hester-Maynor presented the following plans for approval regarding Bladen County's Community Development Block Grant Program:

- Equal Employment and Procurement Plan
- Local Economic Benefit for Low- and Very Low-Income Persons Plan Section 3 Plan
- Language Access Plan
- Section 504 Self-Evaluation Survey

Following discussion and upon a motion by Commissioner Pait, seconded by Commissioner Blanks, the Board unanimously approved the CDBG-related paperwork as presented.

### **ITEM 2. Roles & Responsibilities of Boards of Commissioners and Staff:**

Ms. Jan Hester-Maynor and Mr. Jim Perry facilitated the workshop portion of the special meeting by starting the process with a communications exercise.

Ms. Hester-Maynor and Mr. Perry queried the Board members of their expectations of the workshop prior to proceeding. Following discussion, Ms. Hester-Maynor and Mr. Perry presented the workshop which further explained the roles and responsibilities of Boards of County Commissioners and staff.

Following discussion, upon a motion by Commissioner Dowless, seconded by Commissioner Pait, the Board adjourned the meeting at 6:12pm.

ATTEST:

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Maria C. Edwards, Clerk to the Board

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Charles R. Peterson, Chairman